## PAST PERFORMANCE QUESTIONNAIRE COVER SHEET FOR SOLICITATION NUMBER N00174-05-R-0010

Name of offeror questionnaire is being completed for:	
Name of company completing questionnaire:	
Name of the manager and title completion and title	
Name of the person and title completing questionnaire:	
Length of time your firm has been involved with the offeror:	
Type of work performed by referenced offer:	
Type of work performed by referenced offer.	

### SUBMIT PAST PERFORMANCE QUESTIONNAIRE TO:

NAVSEA INDIAN HEAD, SURFACE WARFARE CENTER DIVISION 101 Strauss Avenue, Bldg 1558 Indian Head MD 20640-5035 Karen A. Tindley, Contract Specialist, Code 1142J BY THE CLOSE OF BUSINESS

#### **ATTACHMENT 4**

SOURCE SELECTION INFORMATION SEE FAR 3.104

# PAST PERFORMANCE QUESTIONNAIRE INTERVIEW SHEET SOLICITATION NUMBER: N00174-05-R-0010

#### **RATING SCALE**

Please use the following ratings to answer the questions. If you are unable to rate an item because it was not a requirement, never an issue, or you have no knowledge of the item in question then you should mark "N/A".

#### **EVALUATION CRITERIA**

**Exceptional -** The offerors performance was consistently superior.

The contractual performance was accomplished with Few minor problems for which corrective action taken

By the contractor were highly effective.

**Average -** The offerors performance was good, better than average,

Etc., and that they would willingly do business with the

Offeror again. The contractual performance was Accomplished with some minor problems for which Corrective actions taken by the contractor were effective.

**Neutral** - No record exists.

**Poor -** The offerors performance was entirely unsatisfactory

And that they would not do business with the offeror again under any circumstances. The contractual performance of the element being assessed contains problems for which the contractor corrective actions

appear to be or were ineffective.

#### **ATTACHMENT 5**

SOURCE SELECTION INFORMATION SEE FAR 3.104

#### **CUSTOMER SATISFACTION**

1. The referenced contractor was responsive to the Customers needs. EGNPN/A 2. The contractors personnel were qualified To meet the requirements. EGNPN/A 3. The contractors ability to accurately estimate Costs. EGNPN/A **TIMELINESS** 

4. The contractors ability to ensure, to the extent of Its responsibility, that all tasks were completed within The requested time frame. EGNPN/A

#### **RELIABILITY**

5. The contractor had a clear understanding of the work Detailed in the SOW. EGNPN/A 6. The contractors ability to complete tasks correctly the first time. EGNPN/A The contractors ability to resolve problems. E G N P N/A

#### PRODUCT QUALITY

- The contractors quality and reliability of services delivered. E G N P N/A 8.
- 9. Quality, reliability, and maintainability of hardware delivered. E G N P N/A

ATTACHMENT 5 SOURCE SELECTION INFORMATION SEE FAR 3.104

### PLEASE PROVIDE SUBJECTIVE REPONSES FOR THE FOLLOWING:

10.	Would you recommend this contractor for similar government contracts? Please explain:
11.	Have you experienced special or unique problems with the referenced contractor that we should be aware of in making our decision?
12.	In summary, which of the following would you choose to describe the quality of the referenced contractors service:
	Significantly better than acceptable
	Slightly better than acceptable
	Acceptable
	Slightly less than acceptable
	Entirely unacceptable
13.	In summary, which of the following would you choose to describe reference contractors willingness to cooperate to resolve performance disagreements:
	Highly cooperative
	Cooperative
	Somewhat uncooperative
	Highly uncooperative
	Thank you for taking the time to complete the above information.
Inte	erviewers Name:, Date

ATTACHMENT 5

#### PAST PERFORMANCE MATRIX

References	\$ Value of Contract	Work Description	Contract Complete d on Time YES / NO	Contract Completed at Proposed Cost YES / NO (if no % of overrun)	Provide Explanation for NO answers

REFERENCES COLUMN SHOULD INCLUDE GOVERNMENT ACTIVITY/ COMPANY NAME, ADDRESS, POC AND TELEPHONE NUMBER.

ATTACHMENT 3

SOURCE SELECTION INFORMATION SEE FAR 3.104

OFFEROR PAST PERFORMANCE SUMMARY WORKSHEET								
Solicitation: N00174-04-R-0057								
OFFEROR			1					
or remon								
	PAST	PAST	PAST					
SURVEY	PERFORMANCE	PERFORMANCE	PERFORMANCE					
	SCORE	SCORE	SCORE					
SURVEY 1 RESPONSE								
SURVEY 2 RESPONSE								
SURVEY 3 RESPONSE								
TOTAL SCORE								
ACTUAL SCORE*								
*Total Score divided by ACT	UAL NUMBER OF SURV	EY RESPONSES						
NOTES:								
1 = POOR 2 = AVERAGE 3 = EXCEPTIONAL								
NEUTRAL = NO SCORE								
SOLICITATION: N00174-04	4-R-0057							
SURVEYOR:								
CONTRACT SPECIALIST / DATE								
CONTRACTING OFFICER / DATE								